

# **Watertown Industrial Center Local Development Corporation**

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## **BOARD OF DIRECTORS' MEETING**

**Wednesday, September 22, 2010**

**8:30 a.m.**

### **AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES: Regular Board Meeting held August 17, 2010**
- IV. AUDIT REPORT: 2009-2010 – Poulsen & Podvin**
- V. TREASURER'S REPORT: As of August 31, 2010**
- VI. CORRESPONDENCE**
  - a. Letter from Michael Lundy (LUNCO)**
- VII. COMMITTEE REPORTS:**
  - a. Facility Update – Mr. Soluri (verbal)**
  - b. Leases/Prospects – Mr. Soluri (to be distributed at meeting)**
- VIII. UNFINISHED BUSINESS**
  - a. Building A HVAC Upgrade Project – Single Source Quote**
  - b. Building A Roof Replacement Project**
- IX. NEW BUSINESS**
  - a. Capital Reserve Account Resolution**
  - b. Review & Consider 2009-2010 PARIS Annual Report**
  - c. Employment Agreement for Billy Soluri**
- X. ADJOURNMENT**

**Next meeting October 19, 2010 at 8:30 a.m.**