

**Watertown Industrial Center Local Development Corporation
Loan Review Committee Meeting Minutes
July 6, 2009**

The Watertown Industrial Development Local Development Corporation (WICLDC) held a loan review committee meeting at 1:30 p.m. Monday, July 6, 2009 in the conference room of the JCJDC, 800 Starbuck Avenue, Watertown, NY.

Present: Donald Rutherford, Kevin Jordan

Also Present: Billy Soluri, Lyle Eaton, Don Alexander, Peggy Sampson

Excused: Carolyn Fitzpatrick

Call to Order: Mr. Eaton called the meeting to order at 1:34 p.m.

Staff drafted a proposed lending/collection policy and procedures document (attached) to be reviewed and discussed. Several suggestions were made and the document was updated. It will be presented for approval of adoption at the next board meeting.

Adjournment: With no further business before the committee, the meeting adjourned at 2:35 p.m.