

Watertown Industrial Center Local Development Corporation
Audit Committee Meeting
September 20, 2023
Minutes

The Watertown Industrial Center Local Development Corporation held an Audit Committee meeting on Wednesday, September 20, 2023, at 8:30 a.m.

Present: Paul Morgan, Mark Bellinger, Kent Burto

Excused: None

Staff: Billy Soluri

Others Present: Liz Bush of Bowers and Company

- I. The meeting was opened at 8:32 a.m.
- II. L. Bush presented the Audit Report for FYE 6/30/23. L. Bush outlined the responsibilities of WIC management and the role of Bowers and Company. L. Bush noted the opinion of Bowers and Company is that it's clean and unmodified and the financial statements are fairly presented in accordance with Generally Accepted Accounting Principles.

L. Bush noted liabilities decreased by approximately \$237,000 as a result of debt payments. L. Bush stated net assets for the year had increased by \$52,000. L. Bush stated expenses were up by approximately \$44,000. L. Bush presented the details of functional expenses for the year, which she noted stayed relatively the same as the previous year. K. Burto asked why the property taxes had such a large increase as compared to the previous year. L. Bush stated the JCLDC missed billing one of the tax bills in 2022 and instead ended up billing it during 2023 causing the property tax for this fiscal year to be inflated.

L. Bush presented the statement of cash flows for the year which is the statement that converts the accrual method to a cash basis to show the net change in cash for the year. L. Bush stated cash increased by \$11,000.

L. Bush stated the WIC has approximately \$294,202 in long-term debt relating to two loans with the WLDC and one loan with the JCLDC. K. Burto suggested the WIC may be able to adjust the long-term debt payments if access to more cash is needed.

L. Bush stated the WIC has approximately \$453,198 in cash for the year and the organization operates within a balanced budget and expects to continue to collect rent revenue to cover expenses. L. Bush stated the liquidity statement shows there is enough cash to meet the organizational needs over the next fiscal year.

L. Bush presented the ABO Required report which is done in accordance with Government Audit Standards. L. Bush noted the deficiency report from previous years audits that related to the Segregation of Duties has been removed. L. Bush stated this was talked about during last year's audit and after further review it was determined the WIC board provides an adequate amount of oversight as they are active and involved with the approval and disbursement process relating to WIC funds. L. Bush noted that B. Soluri provides monthly financial statements to the board for review and does a good job at keeping board members updated regarding expenses.

L. Bush discussed the journal entries for the year which she said were related mostly to capitalizing expenses such as the Light project, Building D repair, and some equipment.

L. Bush stated it was a clean report and that there was no management letter issued.

The committee will recommend the Audit for FYE 6-30-23 be accepted at the next Board of Directors meeting.

With no further business before the committee, the meeting was adjourned at 8:46 a.m.