

**Watertown Industrial Center Local Development Corporation
Nominating Committee Meeting
March 14, 2024
Minutes**

The Watertown Industrial Center Local Development Corporation Nominating Committee held a meeting on Thursday, March 14, 2024, at the Watertown Center for Business and Industry, located at 800 Starbuck Ave. Watertown, NY, Building A Conference Room.

Present: Robert Cantwell III, Paul Morgan

Excused: Mark Bellinger

Staff: Billy Soluri

Others Present: Don Rutherford, Kylee McGrath

I. Call to Order: The meeting was called to order at 8:30 AM.

II. New Business: B. Soluri stated the WIC needed to find a replacement for the President position on the board. B. Soluri suggested we could ask the current members of the board first before considering other possible replacements outside of the current membership. B. Soluri also stated the City of Watertown seat remains open and asked if anyone had any suggestions for filling that seat. D. Rutherford noted his official retirement date is April 30th, and Kylee McGrath will be replacing him as the Watertown Local Development Corporation representative. D. Rutherford stated he would be willing to remain on the board as the City of Watertown representative if the city was to appoint him as their representative. B. Soluri stated he would reach out to the City Manager to discuss it further.

R. Cantwell III asked if P. Morgan would like to move into the President position considering his long time roll with the agency. P. Morgan stated that he felt the seat should be filled with someone who has experience with fundraising/grant opportunities. P. Morgan also stated he was not sure if the NYAB would want to replace him as their representative at some point in the future. R. Cantwell III stated he would be willing to take on the position but felt it should be filled by a member who has been part of the board of directors for a period longer than he has. R. Cantwell III suggested Michelle Capone be asked if she would like to become the President. B. Soluri stated Michelle currently takes the meeting minutes. D. Rutherford stated Kylee McGrath has done the WLDC minutes and may be able to help with them for the WIC. Discussion occurred regarding who would be able to take the meeting minutes going forward if Michelle were to become President in the end B. Soluri stated he would take the minutes unless Kylee wanted to do them. B. Soluri stated Michelle will be at the 9:00 a.m. Personnel Committee meeting and we could ask her then.

The Committee will make their recommendation at the next Board Meeting.

III. Adjournment: the meeting was adjourned at 8:47 AM.