

# **Watertown Industrial Center Local Development Corporation**

800 Starbuck Avenue, Suite 804

Watertown, New York 13601

Telephone: (315) 782-9277 \*Facsimile (315) 405-4728

www.wicldc.com

---

## **FAX MEMORANDUM**

**To:** Michelle Capone  
Robert Cantwell III  
Donald Rutherford

**From:** Billy Soluri, Director of Site Facilities

**Date:** April 18, 2025

**Re:** *WICLDC Personnel Committee Meeting*

---

The WICLDC Personnel Committee will hold a Meeting on **Monday, April 28, 2025, at 8:30 a.m.** in the **Board Room of the Watertown Industrial Center Local Development Corporation, 800 Starbuck Avenue, Watertown, New York.**

Attachment:

cc: Kendall, Harrienger & Burrows  
Media

**Watertown Industrial Center Local Development Corporation**

800 Starbuck Avenue, Suite 804

Watertown, New York 13601

Telephone: (315) 782-9277 \*Facsimile (315) 405-4728

www.wicldc.com

---

**Personnel Committee Meeting**

**Monday, April 28, 2025**

**8:30 a.m.**

**AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MINUTES: N/A
- IV. FINANCIAL REPORT: N/A
- V. CORRESPONDENCE: N/A
- VI. COMMITTEE REPORTS: N/A
- VII. UNFINISHED BUSINESS N/A
- VIII. NEW BUSINESS
  - a. Staff Evaluations – Merit Increase Discussion for 2025 – 2026 Budget
  - b. Staff Bonus Consideration
- IX. ADJOURNMENT

Next WICLDC Board Meeting April 29, 2025 at 8:30 a.m.